

GRADUATE TRAINING PROGRAMME (GTP) APPLICATION FORM

The IGS Engineers Namibia Graduate Training Programme (GTP) offers qualified young professionals in Namibia the chance to enhance their skills in a practical setting. Over the course of this 12-month programme, graduates gain hands-on experience by working on real-time projects and immersing themselves in the professional environment of the engineering industry.

This Information will be kept strictly Confidential. You are not required to furnish any information that is prohibited by law.

Date of Application	Graduate Programme Applied for:	
	Civil (Roads & Traffic Facilities)	Civil (Engineering Structures – Bridges & Culverts)

PERSONAL INFORMATION:

Title: Dr / Mr / Mrs / Miss		
Surname	Full name/s	Gender
Nationality	ID Number	Date of Birth
Home address	City	
E-mail	Mobile	Drivers License (Y / N)

PLEASE UPLOAD CERTIFIED COPIES OF THE FOLLOWING DOCUMENTS TO THIS APPLICATION FORM:

- Cover Letter
- CV
- ID
- Qualification
- Latest statement of results
- Driver's license (if applicable)

NB: Incomplete applications shall not be considered!

LANGUAGES: (Please state proficiency (Good, fair, poor, none))

Home Language (state)	Speak	Write	Read
Other Languages 1 (state)	Speak	Write	Read
Other Languages 2 (state)	Speak	Write	Read
German	Speak	Write	Read

SECONDARY EDUCATION:

Secondary School Name	City	Highest Grade Completed
Approximate number of students in class	Approximate rank from the top	Final Point average %
Honours/awards		Extracurricular activities
Part-time and holiday work		

TERTIARY EDUCATION:

University/College Name	City	Qualification Obtained
Start Date (MM/YYYY)	End Date (MM/YYYY)	How was your education financed?
Which course did you like most?	Why?	
Which course did you like least?	Why?	
Part-time and summer work		
Other courses, seminars, or studies		

EMPLOYMENT HISTORY: (Please start with your present or most recent position)

Firm A	Type of business	Employed from (MM/YYYY)
Address	City	Employed to (MM/YYYY)
Country	Telephone Number	Name & title of immediate supervisor
Job Title		
Core Duties		
Supervisory responsibility		
What do/did you like most about your job?		
What do/did you least enjoy?		
Reasons for leaving or desiring to change?		

Firm B	Type of business	Employed from (MM/YYYY)
Address	City	Employed to (MM/YYYY)
Country	Telephone Number	Name & title of immediate supervisor
Job Title		
Core Duties		
Supervisory responsibility		
What did you like most about your job?		

What did you least enjoy?

Reasons for leaving or desiring to change?

Other Positions held:

Firm C	Job Title	Core Duties	
City	Name of supervisor	Employed from (MM/YYYY)	Employed to (MM/YYYY)
Telephone Number	Position of supervisor	Reason for leaving	

Firm D	Job Title	Core Duties	
City	Name of supervisor	Employed from (MM/YYYY)	Employed to (MM/YYYY)
Telephone Number	Position of supervisor	Reason for leaving	

Indicate if any the above employers you do not wish to be contacted.

PROFESSIONAL REGISTRATION:

Engineering Council of Namibia (ECN)	Registration Status	Registration Number
Engineering Council of South Africa (ECSA)	Registration Status	Registration Number
Other	Registration Status	Registration Number

ACTIVITIES:

Membership in professional or job-relevant organisations

Publications, patents, inventions, professional licenses, or additional special honours or awards

What qualifications, abilities, and strong points will help you succeed in this GTP?
What are your weak points and areas for improvement?

CAREER NEEDS:

Willing to relocate?	Yes	No (explain)
Willing to work outside Namibia?	Yes	No (explain)
What are your career objectives?		

OTHER:

Do you have relatives in the company?	Yes	No
Have you ever been convicted of a crime (other than a minor traffic violation)	Yes (explain) No	

Is there any other information about yourself which you would like us to take into consideration?

I certify that answers given in this GTP Form are true, accurate and complete to the best of my knowledge.

I authorize investigation into all statements I have made on this Form as may be necessary for reaching an employment decision.

In the event I am employed, I understand that any false or misleading information I knowingly provided in this GTP Form or interview(s) may result in discharge and/or legal action. I understand also that if employed, I am required to abide by all rules and regulations of the employer and any special agreements reached between the employer and me.

Signature: _____

Date _____